

## Health Surveillance & Food Safety

### General Policy.

Pitkin & Ruddock Ltd have identified that the nature of our work will at times mean our employees will be in contact with food, food preparation areas and equipment used in food preparation and storage.

This, if uncontrolled, has potential for contamination of food stuff in various forms, these include;

- Microbiological (product to product or person to product)
- Physical (eg glass or particles entering food)
- Chemical (eg cleaning chemicals entering food)
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### General Procedures – Good Practice.

To minimise these risks all Pitkin & Ruddock employees should be aware of the potential hazards and adhere to the following procedures.

When working in environments where the risk of food contamination exists, employees should;

- Wear appropriate PPE and specialist hygiene clothing (eg hair nets, or disposable clothing) relevant to the site condition / regulation.
- Ensure correct levels of food hygiene are adopted (eg washing hands before entering and leaving areas)
- Ensure correct site security procedures are followed (eg sign on and off site)
- If food products are to be moved or surfaces cleaned ask site staff to carry out these functions.
- Consider what chemicals or equipment are required to be used in food areas, limit use to safest options and control use.
- Report any instance of contamination or poor storage conditions to the responsible person on site as soon as possible.
- Not enter food storage, preparation or serving areas if they have suffered from specific health problems (see Health Surveillance below)

### Site Specific Procedures.

Some site operations will require a health questionnaire to be completed by contractors / visitors before access to the site is allowed, if this is the case these must be completed accurately to ensure health security is maintained.

### Health Surveillance.

As a preventative measure to ensure the risk of contamination to food stuffs due to ill health is kept to a minimum, all employees are requested to report any of the following conditions to their service manager / administrator;

- If you have ever had or are known to be a carrier of, typhoid or paratyphoid.
- If in the past 21 days you have been in contact with anyone at home or abroad who may have been suffering from, typhoid or paratyphoid.
- Suffered from diarrhoea or vomiting within the past seven days.
- Suffer from;
  - Recurring skin or ear problems.
  - A recurring bowel disorder.
- Currently suffering from;
  - Skin problems affecting hands, arms or face.
  - Boils, styes or septic fingers.
  - Discharge from the eye, ear or gums / mouth.